

**NCCC
WORKFORCE DEVELOPMENT BOARD
MINUTES**

February 15, 2024

1. CALL TO ORDER

The meeting was called to order by Workforce Development Board (WDB) Chair John Fleming at 2:01 pm at Colusa Industrial Properties Conference Room.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – Quorum present

WDB Members Present: Jeff Armstrong, Gurprit Bains, Cari Berlin, Lee Bishop, Glenn Denno, Jamie Dickerson, Dr. Tawny Dotson, John Fleming, Randy Fletcher, Neil Goforth, Matt Goody, Rainey Kalfsbeek, Priti Kumar, Ron Moore, Lorilee Niesen, Leslie Rubalcava, and Tom Williams

WDB Members Absent: Fortino Curiel, Juan Delgado, Amy Schmidt, Brynda Stranix

4. WELCOME

Everyone was welcome and thanked for attending.

5. PUBLIC COMMENT

John Fleming announced there are new board members present; Rainey Kalfsbeek, Priti Kumar, Cari Berlin, Jamie Dickerson and Gurprit Bains.

6. GOVERNING BOARD PASSES MEETING OVER TO WDB CHAIR

The Governing Board met earlier and will not be joining in today's meeting.

7. APPROVAL OF MINUTES

WDB Action: Motion–Jeff Armstrong, second-Randy Fletcher; WDB approved the minutes of the November 16, 2023 board meeting as presented. *Motion Carried*

8. DIRECTOR'S REPORT –

Cindy Newton presented the following Director's Report:

- Two new grants have been awarded. The National Dislocated Worker Grant that serves dislocated workers and long-term unemployed; and the STEP Grant that serves in-school disabled youth up to age 22.

- No recent monitoring from the state

- NCCC is working on our single audit, due at end of March.

9. FISCAL COMMITTEE REPORT

- Neil Goforth reviewed the Summary of Training Expenditure Requirements for the PY 2023-24 allocations. As of 12/31/23 NCCC was on track to meet the 20% training expenditure requirement and finished over by \$1,646.

10. APPROVAL OF NEW GRANT APPLICATIONS

Liz Barber presented the following two grant applications:

- Opportunity Young Adult Career Pathway

Focuses on In-Demand Industries that provide quality jobs with livable wages. Activities will include work experience, on-the-job training, apprenticeship and vocational training as well as a cohort for our construction program. Serves people 18-28 years old that are justice impacted, English language learners, homeless and housing insecure individuals, and people with disabilities. The grant period is 4/1/24 – 3/31/26.

- Breaking Barriers 2.0

Focuses on In-Demand Industries that provide quality jobs with livable wages. Activities will include work experience, on-the-job training, apprenticeship and vocational training. Serves people 18 years and older with developmental or other disabilities, the grant period is 5/1/24 – 4/30/25.

WDB Action: Motion – Randy Fletcher, second - Leslie Rubalcava; WDB approved the Opportunity Young Adult Career Pathway and Breaking Barriers 2.0 Grant applications and authorized the Executive Director to finalize any award to NCCC. Motion Carried.

11. FREEDOM HOME HEALTH & HOSPICE

Board member, Gurprit Bains gave a presentation on his company, Freedom Home Health & Hospice. He founded his company due to the lack of home health and hospice services in our community as well as the low level of quality of these services. He covers 18 counties from Tehama and Shasta counties down to Sacramento and Solano counties with a staff that has grown from 3 to 200. He provided informational brochures and contact information.

12. ESSENTIAL SKILLS (SOFT SKILLS) WORKGROUP REPORT

Lorilee Niesen provided an update on the Essential Skills Workgroup. The focus being career-ready certificates that confirm participants skills obtained and their level of career readiness. Progress on the certificates was well received by the board and met with very positive feedback. The certificates will be presented to the Chamber of Commerce.

13. PROGRAM PERFORMANCE REPORT

Cindy Newton updated the board on 2nd Quarter Program Performance.

Adult Program: High Entered Employment Rate

Dislocated Worker: Decline in numbers due to less people being laid off from jobs.

Youth: Have enrolled about 60 less youth; good entered employment/education rate.

NDWG 2023 Severe Winter Storm (Colusa Only): Ahead of planned enrollment and spending.

NDWG Quest: Counties have exceeded their enrollments and numbers in training.

Pre-Apprenticeship Construction: 52 enrolled, 39 completed with earned certificates, 12 have entered employment, other have entered registered apprenticeship programs.

NDWG Career: Have exceeded numbers in trainings and entered employment.

WAF Homeless to Hopeful 2.0: Have exceeded number of enrollments and training.

Prison to Employment: 16 of 18 planned are already enrolled.

Equity and Special Populations: Have exceeded numbers in enrollment, trainings and entered employment.

14. SERVICE PROVIDER UPDATES

Upward Bound (UB): Director Maria Moreno reported they are incorporating the fundamentals of “essential skills” into their program through workshops; Prepping for their 6-week summer program, interviewing 365 applicants to fill 110 available spots; Taking 40 students on college tours during spring break; Working hard to make sure their senior students have their college and financial aid applications completed.

Colusa One Stop/AJCC: Director Angie O’Canas reported there has been an increase assisting job seekers with resumes, job search, career exploration, and vocational trainings; An increase in helping businesses that are having trouble hiring within the county through career websites; Just started their Volunteer Income Tax Assistance Program that’s free of charge, they served over 360 people last year; Gearing up for the STEP Program; They’ve enrolled 20 applicants into CCOE’s Fire Academy and 8 into CCOE’s CNA Training; Attended CCOE’s On-the-Spot Hiring Event, assisting job seekers with resumes/cover letters as well as support services to new hires; Planning a Spring Job Fair on May 8th in Williams at the Education Village; Collaborating with CCOE to hold ESL classes Monday – Friday morning in the computer lab.

Glenn County One Stop/AJCC: Community Action Manager Yassi Lam reported that Glenn County Community Action Department along with Glenn County Office of Education and Glenn County Personnel Department are co-hosting two spring job fairs, April in Orland and May in Willows; Spring 2024 session of YES has started using a virtual model in an effort to reach as many students

as possible, currently working with participants of the fall session to sponsor their work experience activity; Plan to participate in the 8th grade Glenn Butte Career Day in Chico, 2100 students have signed up and 90 exhibits are scheduled; Seeing an uptick in vocational training interests in truck driving, health care training and welding; Providing Rapid Response Assistance in Ag sector and two food establishments; Received a WARN notice for a large seed producer impacting 56 employees and contract workers.

Sutter County One Stop/AJCC: Director Rinky Basi reported the CNA classes and MA cohort have started, their cosmetology school and salon are open; Staff is busy with workshops; They've been enrolling participants in Yuba College programs, 15 new RN's, 3 new site tech's and 8 new auto techs; Working with Yolo Co with layoffs at Rite Aid Distribution Center, 25-30 employees impacted from Sutter Co. area; Busy with Career Fair, May and April Job Fairs; Working on the Pre-Apprenticeship program that starts in April.

Yuba One Stop/AJCC: Gail Manley reported some of their nurses have graduated and obtained employment; Workshop classes are filling up; CNA and MA classes have started; Hosting a fork lift class; Have had alot of WEX and OJT's turn into unsubsidized employment; Have been strengthening partnerships with employers and agency's through new grants; Yuba Co Office of Education has received a grant for a youth center where Yuba County One Stop will offer youth services; Gearing up for pre-apprenticeship classes; Yuba County One Stop is hosting an expungement workshop on February 26th and will host a Debt Forgiveness Clinic

15. OTHER BUSINESS

Mileage forms were not included in packets, but were emailed. May be submitted via email for reimbursement.


New WIOA contracts will need to be approved at the next meeting, a quorum must be present.

The next board meeting is scheduled for May 16, 2024.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:58 pm.

ATTEST:



John Fleming, Chair
Workforce Development Board

APPROVED ON: 5-28-2024